



**Chillicothe Public Library District  
Regular Board of Trustees Meeting  
May 28, 2024 @5:33 pm**

1. **Call to Order** the meeting was called to order at 5:33 p.m. by Board President Shayne Jezek
  - a. **Present** – Carmen Jenkins, Deb Cody, Shayne Jezek, Tom Razo (arrived late), Stacey Long, Sharon Hollandsworth and Library Director, Mary Aylmer
  - b. **Guests** - Robert “Rob” Alvarado and Alyce Jackson, Head of Programming for Peoria Public Library
2. **Public Comments** - N/A
3. **Approval of Minutes** - A motion was made by Carmen Jenkins and seconded by Stacey Long to approve. All voted in favor.
4. **Approval of presented bills for payment.** A motion was made by Debbie Cody and seconded by Sharon Hollandsworth to approve. A Roll Call Vote was done, with all trustees (Debbie Cody, Carmen Jenkins, Stacey Long, Sharon Hollandsworth and Shayne Jezek), voting to approve. The motion passed
5. **Treasurer’s Report** – To be placed on file for audit
6. **Directors Report** – Mary introduced Rob Alvarado as a potential new board member. Rob gave information on his background and desire to serve. The Director’s report is to be placed on file.
7. **Unfinished Business** –N/A
8. **New Business** –
  - a. **FY25 Meeting Ordinance #2025-01** –A motion was made by Carmen Jenkins and seconded by Debbie Cody to approve, all voted in favor.
  - b. **FY25 Non-Resident Card Resolution #2025-02** – A motion was made by Sharon Hollandsworth and seconded by Carmen Jenkins to approve, all voted in favor.
  - c. **FY25 Maintenance Ordinance #2025-03 & Public Notice** – A motion was made by Carmen Jenkins and seconded by Stacey Long to approve, all voted in favor.
  - d. **FY25 Budget** – Action will be taken at the June meeting.
  - e. **Tax Levy Increase Resolution** – A motion was made by Tom Razo and seconded by Debbie Cody to approve, all voted in favor
  - f. **Annexation Resolution** – A motion was made by Tom Razo and seconded by Carmen Jenkins to approve, all voted in favor
  - g. **Risk Management Policy** – A motion was made by Debbie Cody and seconded by Tom Razo to approve, all voted in favor.
  - h. **Succession Plan** – A motion was made by Sharon Hollandsworth and seconded by Stacey Long to approve, all voted in favor.
  - i. **CEFCU CD** – Renew or change the term to stay at or above 4.0% (highest APY). If the rate goes below 4.0% the money is to be transferred to the reserve account. A motion was made to by Debbie Cody and seconded by Tom Razo to approve, all voted in favor.

*j.* **Bike Trail IGA** – This will be discussed further with additional information at the June meeting.

9. **Announcements** –

- a. June's meeting date will be changed to June 19th so that more board members will be available to vote on the budget for FY25.
- b. Mary reminded the board of the 'Summer Celebration' on June 8th.
- c. Additional items that will be placed on the June agenda are: Swearing in of Rob Alvarado as board trustee and results of Mary's evaluation for the year.

10. **Adjournment** – A motion was made by Tom Razo and seconded by Sharon Hollandsworth at 7:03 p.m. to adjourn. All voted in favor, the motion passed.

Respectfully submitted by Debbie Cody