



**Chillicothe Public Library District
Regular Board of Trustees Meeting
April 23, 2024 @ 5:31 pm**

1. **Call to Order** the meeting was called to order at 5:31 p.m. by Board President Shayne Jezek
 - a. **Present** – Carmen Jenkins, Deb Cody, Tom Razo, Stacey Long, Sharon Hollandsworth, Shayne Jezek and Library Director, Mary Aylmer
2. **Introduction of Brea Fearon, Youth Librarian for CPLD** - Brea talked about her background and her work at CPLD as well as upcoming events she is working on for the library.
3. **Trustee Oath of office** - Two candidates, Stacey Long and Sharon Hollandsworth took the oath of office.
4. **Approval of Minutes** - A motion was made by Carmen Jenkins and seconded by Tom Razo to approve. All voted in favor. Note: the referendum vote mentioned in the March minutes will take place at a future meeting, awaiting paperwork from the library attorney.
5. **Approval of presented bills for payment.** A motion was made by Debbie Cody and seconded by Sharon Hollandsworth to approve. A Roll Call Vote was done, with all trustees (Debbie Cody, Carmen Jenkins, Tom Razo, Stacey Long, Sharon Hollandsworth and Shayne Jezek), voting to approve. The motion passed.
6. **Treasurer’s Report** – To be placed on file for audit.
7. **Directors Report – Report to be placed on file.**
 - a. The board voted to authorize proactive maintenance on the parking lot by Purdue Pavement Solutions at the amount of \$14,443.00. A motion was made by Carmen Jenkins and seconded by Debbie Cody to approve. A Roll Call Vote was done, with all trustees (Debbie Cody, Carmen Jenkins, Tom Razo, Stacey Long, Sharon Hollandsworth and Shayne Jezek), voting to approve. The motion passed
2. **Unfinished Business** –N/A
3. **New Business** –
 - a. **Program Policy** –A motion was made by Tom Razo and seconded by Stacey Long to approve, all voted in favor to approve with spelling change for ‘Cancelled Programs’ to read as ‘Canceled Programs’.
 - b. **Public Meeting Room Policy** – A motion was made by Carmen Jenkins and seconded by Tom Razo to approve, all voted in favor.
 - c. **Director’s Annual Review** – Mary voluntarily left the meeting for the Board to conduct an open discussion for the Director’s yearly review. Shayne will format the ratings and notations along with FY25 Director’s Objectives and submit for the May meeting.
4. **Announcements** – Mary informed the board she will be on vacation Tuesday, April 23 thru Monday, May 1st.
5. **Adjournment** – A motion was made by Tom Razo and seconded by Sharon Hollandsworth. All voted in favor. at 6:54 p.m. to adjourn. All voted in favor, the motion passed.